

## MINUTES - REGULAR BOARD MEETING

St. Joseph County Intermediate School District Board of Education

PLACE: St. Joseph County ISD Administration Building, Centreville, Michigan.

DATE: November 20, 2023

MEMBERS PRESENT: Michele Bush, Benjamin Fries, Terry Cropper, Elizabeth O'Dell, Patricia Keller

MEMBERS ABSENT: None

OTHERS PRESENT: Dr. Teresa Belote - Superintendent, Amy Braurer, Benjamin Daugherty, Kelli Dechnik, Amanda Miller, Liz Eves, Jim Berry, Pam Panozzo-Jones, Miranda Bourassa, Kim Pavek, Jennifer Stahl, Sandra Spicher, Julie Rittenhouse, Lance Berrier, Peter Gardner, Lacie Briscoe, Brad Prater, Lauren Chatteron, Andy King and Theresa Sussdorf.

The Regular Board Meeting was called to order at 4:30 p.m. by Board President Elizabeth O'Dell.

Mrs. O'Dell opened the meeting by leading the "Pledge of Allegiance."

Mrs. O'Dell offered time for Public Participation, none was taken.

President O'Dell opened the Public Hearing for the Content Filtering Annual Review at 4:32 p.m. As noted on the agenda, the information for the two content filtering systems was available for public review today from 4:00-4:30 p.m. President O'Dell offered time for Public Participation and questions, none was taken. Benjamin Daugherty, Director of Information Services, gave a brief summary of content filtering and how AI is utilized for both students and staff, as necessary. The Public Hearing ended at 4:33 p.m.

Lauren Chatteron, CPA from Gabridge & Company, presented the St. Joseph County ISD 2022-2023 Financial Audit Report. She said that in the unmodified opinion the audit was presented fairly, defining fairly as 'correct'. She stated that it was a clear audit with no findings and that the ISD is in a healthy financial position, complimenting Kelli Decknik and her team.

It was moved by Mrs. Keller and supported by Rev. Cropper to approve the Consent Agenda with the correction of adding Benjamin Fries last name to the October 16, 2023 minutes. Ayes: Bush, Keller, Cropper, Fries, O'Dell. Nays: None. Motion carried 5-0. Consent Agenda included Minutes of October 16, 2023 Regular Meeting; Financial Report as of October 31, 2023; and Approval of Monthly Invoices: General Fund (\$510,340.81), CTE (\$227,189.63), Information Services (\$192,209.70), Special Education (\$1,524,712.61); Approved the hire and contract with the following staff: Lance Berrier, SE Assistant Principal; Lacie Briscoe, Database Administrator; Alexis Flowers, Social Worker.

It was moved by Mr. Fries and supported by Rev. Cropper to approve the following Early Head Start-Child Care Partnership (EHS-CCP) information as presented:

- a. Program Report
- b. Average Daily Attendance
- c. Purchase Card Statements
- d. PC Personnel Report

- e. Approval of Provider Agreement
  - a. Jasmine Anteau, 3 spots
- f. Approval of 2024-2025 Baseline & Supplemental Application for Grant Number 05HP000145.
- g. Approval of Non-Federal Share Waiver for 2024 Baseline Application for Grant Number 05HP000145

Informational Only:

- h. October 13, 2023 Policy Council Minutes
- i. Region V Head Start Association Letter to the Office of Head Start

Ayes: Bush, Cropper, Keller, Fries, O'Dell. Nays: None. Motion carried 5-0.  
(*Quorum established with at least 51% of current members.*)

It was moved by Mrs. Keller and supported by Mr. Fries to approve the Talent Together Consortium Agreement as presented. Ayes: Bush, Cropper, Keller, Fries, O'Dell. Nays: None. Motion carried 5-0.

It was moved by Mrs. Keller and supported by Rev. Cropper to approve the 2022-23 Financial Audit for St. Joseph County ISD. Ayes: Bush, Cropper, Keller, Fries, O'Dell. Nays: None. Motion carried 5-0.

It was moved by Mrs. Bush and supported by Mr. Fries to approve the 2023-24 November Budget Revisions for General Fund, Career & Technical Education, Information Services, and Special Education. Ayes: Bush, Cropper, Keller, Fries, O'Dell. Nays: None. Motion carried 5-0.

It was moved by Mr. Fries and supported by Mrs. Bush to approve the new position of School-Based Therapy 31n Office Assistant, pending receiving the additional 31n grant funds. Ayes: Bush, Cropper, Keller, Fries, O'Dell. Nays: None. Motion carried 5-0.

President O'Dell asked that Action Item 6, going into Closed Session be moved after the Informational & Communication Items.

President O'Dell reviewed the Informational & Communication Items:

- Welcomed our new employees, contingent upon successful return of criminal records check, misconduct form, and receipt of credentials:
  - Kennedy Kanjira, Child Care Provider Assistant
  - Ricki Snyder, SE Bus Aide
  - Benjamin Reed, Part Time IS Intern
  - Brittney Kirner, Enrollment Specialist
  - Nicole Redman, Early Childhood Executive Assistant
- Other Personnel Updates.
- Thanked our highly skilled bus mechanic, Andy King, for all he does keeping our buses safe. Buses were inspected in October by the Michigan State Police who performed the annual inspection. The ISD received all green tags, which is the highest category.

President O'Dell reported on the MASB Conference that she attended in Lansing, November 9-12th.

Dr. Belote gave updates to the board on the countywide Ad being done to highlight all schools, Talent Together Consortium, 31n funds, the ISD Plan and board goals. She stated that CTE received a donation for welding equipment, and congratulated Amy Braurer for being invited to present at the early childhood conference coming up.

It was moved by Mrs. Bush and supported by Mrs. Keller to go into Closed Session for the purpose of Collective Bargaining Strategy (negotiation strategies). Roll call vote conducted. Ayes: Bush, Cropper, Keller, Fries, O'Dell. Nays: None. Motion carried on roll call vote (5-0), and the Board went into Closed Session at 5:08 p.m.

It was moved by Mrs. Keller and supported by Rev. Cropper to return to Open Session at 5:37 p.m. Roll call vote conducted: Ayes: Bush, Cropper, Keller, Fries, O'Dell. Nays: None. Motion carried 5-0.

It was moved by Mrs. Keller and supported by Rev. Cropper to approve opening negotiations with the IEA.

It was moved by Mrs. Keller and supported by Rev. Cropper to adjourn the meeting. Ayes: Bush, Cropper, Keller, Fries, O'Dell. Nays: None. President O'Dell declared the meeting adjourned at 5:38 p.m.

The next ISD Board Meeting is scheduled for Monday, December 18, 2023.

Minutes were recorded by Theresa Sussdorf, Executive Assistant to the Superintendent.

Board approved 12-18-2023