

MINUTES - REGULAR BOARD MEETING - DRAFT

St. Joseph County Intermediate School District Board of Education

PLACE: St. Joseph County ISD Administration Building, Centreville, Michigan.

DATE: December 16, 2024

MEMBERS PRESENT: Elizabeth O'Dell, Patricia Keller, Terry Cropper

MEMBERS ABSENT: Benjamin Fries, Michele Bush

OTHERS PRESENT: Teresa Belote, Kelli Dechnik, Benjamin Daugherty, Jim Berry, Pam Panozzo-Jones, Miranda Bourassa, Nancy Pins, Jennifer Leosh-Stahl, Kim Pavek, and Theresa Sussdorf.

The Regular Board Meeting was called to order at 4:30 p.m. by Board President Elizabeth O'Dell.

Mrs. O'Dell opened the meeting by leading the "Pledge of Allegiance."

Mrs. O'Dell offered time for Public Participation, none was taken.

Pam Panozzo-Jones, Director of Special Education, introduced Jennifer Leosh-Stahl, Special Education Monitor for Accountability and Program Improvement and Nancy Pins, Executive Assistant Special Education Data/Pupil Accounting Specialist, who presented on Special Education Compliance Updates. The presentation highlighted the department's work in professional development and collaborating with the local districts to be more effective in state reporting and IEP management.

It was moved by Mrs. Keller and supported by Rev. Cropper to approve the Consent Agenda as presented. Ayes: Cropper, O'Dell, Keller. Nays: None. Motion carried 3-0. Consent Agenda included Minutes of November 18, 2024 Regular Meeting; Financial Report as of November 30, 2024; and Approval of Monthly Invoices: General Fund (\$1,001,656.25), CTE (\$104,898.58), Information Services (\$125,932.64), Special Education (\$1,407,174.44); Approve the resignation, termination and/or retirement of the following staff: Jessica Sprague, Early Head Start Lead Teacher, effective 12/6/24; and Kayla Gonzalez, Early Head Start Associate Teacher, effective 11/21/24.

It was moved by Rev. Cropper and supported by Mrs. Keller to approve the following Early Head Start-Child Care Partnership (EHS-CCP) information as presented:

- a. Program Report
- b. Average Daily Attendance
- c. Purchase Card Statements
- d. PC Personnel Report
- Informational Only:
- e. November 25, 2024 Policy Council Minutes
- f. ACF-OHS-IM-24-06 Reporting child Health and Safety Incidents
- g. ACF-OHS-IM-24-07 Fiscal Year 2025 Monitoring Process for Head Start Recipients

Ayes: Keller, Cropper, O'Dell. Nays: None. Motion carried 3-0.
(*Quorum established with at least 51% of current members.*)

It was moved by Mrs. Keller and supported by Rev. Cropper to approve the increase of EHS and GSRP substitute rates. Ayes: Cropper, Keller, O'Dell. Nays: None. Motion carried 3-0.

President O'Dell reviewed the following informational and communication items:

- Welcomed our additional new employees, contingent upon successful return of criminal record check, misconduct form, and receipt of credentials:
 - Hannah Pins, Virtual Learning Primary Support Person
 - Arionna Buck, Early Head Start Associate Teacher
- Other Personnel Updates
- MiMTSS Acknowledgement Letter

Dr. Belote's Superintendent's Report included a MAISA update on bills in the Lame Duck legislative session, the holiday celebration at Timberly Tree Farm with Early On/GSRP staff and families, CTE's celebration of increased numbers of of interns and certifications, and the Information Services work on committees at the state level through MAISA.

It was moved by Mrs. Keller and supported by Rev. Cropper to approve the recommendation to nominate Elizabeth O'Dell, President of the St. Joseph County ISD Board of Education, as a candidate for the MASB Board of Directors, representing Region 6 for a one-year term. Ayes: Keller, Cropper, O'Dell. Nays: None. Motion carried 3-0.

President declared the meeting adjourned at 5:30 p.m.

Minutes were recorded by Theresa Sussdorf, Executive Assistant to the Superintendent.

Michele Bush, Board Secretary

Elizabeth O'Dell, Board President