

MINUTES - REGULAR BOARD MEETING

St. Joseph County Intermediate School District Board of Education

PLACE: St. Joseph County ISD Administration Building, Centreville, Michigan.

DATE: April 17, 2023

MEMBERS PRESENT: Michele Bush, Terry Cropper, Benjamin Fries, Patricia Keller, Elizabeth O'Dell

MEMBERS ABSENT: None

OTHERS PRESENT: Dr. Teresa Belote - Superintendent, James Berry, Amy Braurer, Kelli Dechnik, Amanda Miller, Pam Panozzo-Jones, Robert Tomlinson-Three Rivers News, Theresa Sussdorf, Kim Pavek, Miranda Bourassa, Mikenzie Chambers.

The Regular Board Meeting was called to order at 4:30 p.m. by President Elizabeth O'Dell.

President O'Dell opened the meeting by leading the "Pledge of Allegiance".

The following new employees were introduced: Kelli Decknik welcomed Mikenzie Chambers, Marketing/Communication Specialists, to her team, stating that Mikenzie brings her social media experience and will help the organization grow.

President O'Dell offered time for Public Participation, none was taken.

Amanda Miller, Director of Instructional Leadership and Social Emotional Learning presented updates within her department. Her presentation included how they are supporting teachers, new teachers and counselors in local districts. They are providing professional development, coaching, literacy support, to name a few. She stated they have two members of her team members working side-by-side supporting new teachers more often. She is providing local district leaders updates with her monthly newsletter. She spoke on talent development and the programs they provide for students and the Beyond Books Initiative. She also gave updates on the ISD partnering with Jim Harris and local schools that are interested for professional development and the 31n program.

It was moved by Mr. Fries and supported by Rev. Cropper to approve the Consent Agenda as presented. Ayes: Bush, Cropper, Fries, Keller, O'Dell. Nays: None. Motion carried 5-0. Consent Agenda included Minutes of March 20, 2023 Meeting; Financial Report as of March 31, 2023; and Approval of Monthly Invoices: General Fund (\$1,145,696.94), CTE (\$288,413.57), Information Services (\$-20,774.76), Special Education (\$1,915,832.14).

It was moved by Rev. Cropper and supported by Mrs. Bush to approve the following Early Head Start-Child Care Partnership (EHS-CCP) information as presented:

- a. Program Report
- b. Average Daily Attendance
- c. Purchase Card Statements
- d. PC Personnel Report
- e. Disability Policy
- f. Parent Handbook
- g. Cost of Living Adjustment

- h. Non-Federal Share Waiver of Cost of Living Adjustment
- i. Quality Improvement
- j. Non-Federal share Waiver for Quality Improvement
- k. Sturgis Space Contract

Informational

- l. March 8, 2023 Policy Council Minutes
- m. HSES Enrollment – 05HP000145 – EHS Under Enrollment Letter
- n. ACF-PI-HS-23-03 Hurricanes Fiona and Ian Disaster Recovery Funds
- o. ACF-IM-HS-23-01 The Role of Head Start Programs in Addressing Lead in Water
- p. Head Start COVID-19 Public Health Emergency Administrative and Fiscal Flexibilities Unwinding
- q. Litigation Update COVID-19 Vaccine and Mask Mandate Requirements Vacated
- r. Program Goals and Self-Assessment Update

Ayes: Bush, Cropper, Fries, Keller, O'Dell. Nays: None. Motion carried 5-0. Mrs. Bush expressed how impressed she was with the student handbook and how fathers are now engaged in the program. President O'Dell agreed and thanked Amy Brauer for all the hard work on the handbook.

It was moved by Mr. Fries and supported by Mrs. Keller to approve the 2023-2024 calendar for St. Joseph County ISD and Pathfinder Educational Center. Ayes: Bush, Cropper, Fries, Keller, O'Dell. Nays: None. Motion carried 5-0.

It was moved by Mrs. Bush and supported by Rev. Cropper to approve the employment of Jessica Sprague as EHS Lead Teacher on Non-Union Salary Schedule B, Level E/II, Step 10, 60 days (prorated from 240), effective April 10, 2023. Ayes: Bush, Cropper, Fries, Keller, O'Dell. Nays: None. Motion carried 5-0.

It was moved by Mrs. Keller and supported by Mr. Fries to approve the 2022-23 April Revised Budgets for General Fund, Career & Technical Education, Information Services, and Special Education. Ayes: Bush, Cropper, Fries, Keller, O'Dell. Nays: None. Motion carried 5-0.

It was moved by Mr. Fries and supported by Mrs. Keller to approve the new position of GSRP Aide – Temporary/Part-Time. Ayes: Bush, Cropper, Fries, Keller, O'Dell. Nays: None. Motion carried 5-0.

It was moved by Rev. Cropper and supported by Mrs. Bush to approve the new position of EHS Coordinator – Part-Time. Ayes: Bush, Cropper, Fries, Keller, O'Dell. Nays: None. Motion carried 5-0.

President O'Dell reviewed the following informational and communication items:

- Welcomed our additional new employees, contingent upon successful return of criminal record check, misconduct form, and receipt of credentials:
 - Alayna Bueche, Assistant Teacher
 - Melissa Malonado, Family Advocate - Bilingual
 - Douglas Balle, Substitute Bus Driver PTOther Personnel Updates

Dr. Belote's Superintendent's Report included a special recognition to CTE for having a student recognized in a national magazine. She thanked the ILD and SEL team for all the work they are doing. She said that Pam Panozzo-Jones is working on Crisis Management for our program. Dr. Belote also thanked Amy Brauer for the hard work on the student handbook for EHS. She stated Amy is working on next steps on compliance issues to EHS, and that Amy and Kelli Dechnik are taking the lead on it. She informed the group of the upcoming Suicide Prevention Task Force event being held at Roush World on May 6th, stating there would be speakers, vendor tables, buses for transporting students. She also noted that the keynote speaker will be visiting at the building level in the fall.

Tentatively, Mrs. Bush and President O'Dell are scheduled to represent the Board and distribute diplomas at Pathfinder's graduation on May 30, 2023, 12:30 pm.

It was moved by Rev. Cropper and supported by Mrs. Keller to adjourn the meeting. Ayes: Bush, Cropper, Fries, Keller, O'Dell. Nays: None. Motion carried 5-0.

President O'Dell declared the meeting adjourned at 5:03 pm. The next ISD Board Meeting is scheduled for Monday, May 15, 2023, 4:30 pm

Minutes were recorded by Theresa Sussdorf, Executive Assistant to the Superintendent.

Michele Bush, Board Secretary

Elizabeth O'Dell, Board President