

MINUTES - REGULAR BOARD MEETING

St. Joseph County Intermediate School District Board of Education

PLACE: St. Joseph County ISD Administration Building, Centreville, Michigan.

DATE: May 20, 2024

MEMBERS PRESENT: Michele Bush, Elizabeth O’Dell, Patricia Keller, Benjamin Fries (arrived at 5:02)

MEMBERS ABSENT: Terry Cropper

OTHERS PRESENT: Dr. Teresa Belote - Superintendent, Amy Brauer, Benjamin Daugherty, Kelli Dechnik, Amanda Miller, Liz Eves, Jim Berry, Pam Panozzo-Jones, Hope Buck, Julie Rittenhouse, Miranda Bourassa, Bradley Prater, Lance Berrier, Ginelle Boyle, Amanda Pegan, Susan Tefft, Merritt Dickerson-Weed, Kim Pavsek and Theresa Sussdorf.

The Regular Board Meeting was called to order at 4:33 p.m. by Board President Elizabeth O’Dell.

Mrs. O’Dell opened the meeting by leading the “Pledge of Allegiance.”

Mrs. O’Dell offered time for Public Participation, none was taken.

The following new employees were in attendance and welcomed: Merritte Dickerson-Weed, CTE Office Assistant, introduced by James Berry, Director of Career & Technical Education; Susan Tefft, GSRP Manager, introduced by Amy Brauer, Director of Early Childhood Services; Ginelle Boyle, Director of Early Childhood Services, introduced by Dr. Teresa Belote, Superintendent; and Amanda Pegan, Early Literacy Coach, introduced by Amanda Miller, Director of Instructional Leadership.

Hope Buck, Education and Family Service Manager, presented on Early Head Start School Readiness. Her presentation included goals and objectives for the program, along with an overview of the process of developmental scope and sequence.

It was moved by Mrs. Keller and supported by Mrs. Bush to approve the Consent Agenda as presented. Ayes: O’Dell, Keller, Bush. Nays: None. Motion carried 3-0. Consent Agenda included Minutes of April 15, 2024 Regular Meeting; Financial Report as of April 30, 2024; and Approval of Monthly Invoices: General Fund (\$788,468.04), CTE (\$337,791.81), Information Services (\$117,904.73), Special Education (\$2,014,324.08); Approve the hire and contract with the following staff: Byron Osborn, Secondary Intensive Support Program Teacher/PEC; Susan Tefft, GSRP Manager; Sarah Boss, Elementary EI/Sturgis; Jessica Poulsen, School Based Therapist; Amanda Pegan, Early Literacy Coach.

It was moved by Mrs. Bush and supported by Mrs. Keller to approve the following Early Head Start-Child Care Partnership (EHS-CCP) information as presented:

- a. Program Report
- b. Average Daily Attendance
- c. Purchase Card Statements
- d. PC Personnel Report
- e. Approval of Updated Child Care Provider Agreements
 - a. Bright Beginnings - Jessica Argo - 7 spots
 - b. Christine’s Early Learning Center - 8 spots
 - c. It Takes A Village Child Care Center - 4 spots

- d. Little Fawn's Daycare - 9 spots
- e. New Hope Assembly Building Blocks Preschool & CC Center - 4 spots
- f. Playschool on Fifth - Jasmine Anteau - 3 spots
- g. Wee Kids Daycare - Amanda Ketchum - 9 spots
- f. Approval of Services to Enroll Pregnant Women
Informational Only
- g. Policy Council Minutes
- h. Governance Screener Action Plan
- i. Health and Safety Screeners & Action Plan
- j. ACF-OHS-PI-24-02 Fiscal Year 2024 (FY 2024) Head Start Funding Increase

Ayes: O'Dell, Keller, Bush. Nays: None. Motion carried 3-0.
(*Quorum established with at least 51% of current members.*)

It was moved by Mrs. Bush and supported by Mrs. Keller to approve Partnership Agreement between St. Joseph County ISD and Nottawa Community School for sharing Nottawa Community School Bus Garage for 2024-2029 school years. Ayes: O'Dell, Bush, Keller. Nays: None. Motion carried 3-0.

It was moved by Mrs. Keller and supported by Mrs. Bush to approve on-going agreements with local districts for 24-25 school year as follows:

- a. Nottawa Community School - Fiscal Services (Business Manager, Payroll, Accounts Payable/Receivable)
- b. Nottawa Community School - Maintenance Services

Ayes: Bush, Keller, Fries, O'Dell. Nays: None. Motion carried 3-0.

It was moved by Mrs. Keller and supported by Mrs. Bush to approve an additional 31n funded School-Based Therapist. Ayes: Bush, Keller, O'Dell. Nays: None. Motion carried 3-0.

It was moved by Mrs. Keller and supported by Mrs. Bush to approve the application for the Section 61b(8) planning grant for CTE Early Middle College Programs. Ayes: Bush, O'Dell, Keller. Nays: None. Motion carried 3-0.

It was moved by Mrs. Bush and supported by Mrs. Keller to move the June 17, 2024 Regular ISD Board Meeting time from 4:30 p.m. to 5:00 p.m.

Ayes: O'Dell, Keller, Bush. Nays: None. Motion carried 3-0

It was moved by Mrs. Keller and supported by Mrs. Bush to approve canceling the scheduled a portion of the July 17, 2024 ISD Board Meeting, keeping the scheduled Organizational Meeting at 11:00 a.m. and replacing the Planning Session that was immediately following the Organizational Meeting with a Regular Board Meeting

Ayes: Bush, Keller, O'Dell. Nays: None. Motion carried 3-0.

President O'Dell reviewed the following informational and communication items:

- Welcomed our additional new employees, contingent upon successful return of criminal record check, misconduct form, and receipt of credentials:
 - Merritt Dickerson-Weed, CTE Office Assistant
 - Alex Cupp, Part Time IS Intern
 - Rebecca Wallman, Part Time IS Intern
- Other Personnel Updates

Dr. Belote's Superintendent's Report included congratulations for Career Quest being such a great success, with approximately 60 business partners in attendance. She also updated about presentations that she and Kelli Dechnick were providing to local district board meetings on the general fund budget. Local school board will vote this month to approve or disapprove before being brought back to our board for the June meeting.

President O'Dell congratulated Dr. Belote on being chosen as the MASA Regional Superintendent of the Year, stating it's well deserved award and that the St. Joseph County ISD is fortunate to have such a dedicated superintendent.

President O'Dell gave a reminder that Pathfinder Graduation is May 21, 2024 at 12:30 p.m. at the St. Joseph County ISD main building. Mrs. Keller and Mrs. Bush both plan to attend to represent the Board and distribute diplomas.

It was moved by Mr. Fries and supported by Mrs. Keller to adjourn the meeting. President O'Dell declared the meeting adjourned at 5:10 p.m. The next ISD Board Meeting is scheduled for June 12, 2024, 5:00 p.m.

Minutes were recorded by Theresa Sussdorf, Executive Assistant to the Superintendent.

Board Approved 6-17-24