

MINUTES - REGULAR BOARD MEETING

St. Joseph County Intermediate School District Board of Education

PLACE: St. Joseph County ISD Administration

Building, Centreville, Michigan. DATE: Monday, June 19, 2023

MEMBERS PRESENT: Terry Cropper, Benjamin Fries, Elizabeth O'Dell **MEMBERS ABSENT:**

Michele Bush, Patricia Keller

OTHERS PRESENT: Dr. Teresa Belote - Superintendent, Amy Braurer, Benjamin Daugherty, Kelli Dechnik, Amanda Miller, Hope Buck, Sandra Spicher, Miranda Bourassa, Kim Pavek, Scott McGraw, Carl Melch, and Theresa Sussdorf.

The Regular Board Meeting was called to order at 4:00 p.m. by President Elizabeth O'Dell.

At the start of the meeting, President O'Dell and Mr. Fries were the only two members in attendance, with Rev. Cropper on his way. Therefore, President O'Dell announced they would not deliberate or take action, but proceed with the public participation and presentation, until Mr. Cropper arrived and they had a quorum.

President O'Dell offered time for Public Participation. There were two people in attendance who wished to address the Board. Scott McGraw, Chairman of the St. Joseph County Republican Party, expressed concern regarding a Head Start program flier. Steve Carra, Michigan State Representative, expressed the same concern and extended an invitation to an event.

A presentation on Early Head Start – School Readiness Goals, was presented by Amy Braurer, Director of Early Childhood Services. Amy provided the process of Executive Function Skills, elaborating on those skills, which included attention, time management, impulse control, task initiation, to name a few.

Rev. Cropper arrived at 4:48 p.m., so the Board had a quorum of members in attendance for the remainder of the meeting.

At 5:05 p.m., President O'Dell opened the Public Tax Hearing for the Proposed 2023-24 ISD General Fund Budget for General Fund, Special Education, Special Education, and Career & Technical Education. Hearing no input, President O'Dell closed the Public Hearing at 5:07 p.m.

President O'Dell moved on to the regular meeting consent agenda asking for two separate motions on Action Item 2, one for the 22-23 Budget Revisions, and one for 23-24 Proposed Budgets.

It was moved by Mr. Fries and supported by Rev. Cropper to approve the Consent Agenda as presented. Ayes: Cropper, Fries, O'Dell. Nays: None. Motion carried 3-0. Consent Agenda included Minutes of May 15, 2023 Regular Meeting and June 5, 2023 ISD Board Election; Financial Report as of May 31, 2023; and Approval of Monthly Invoices: General Fund (\$982,439.57), CTE (\$906,121.53), Information Services (\$157,861.77), Special Education (\$1,957,676.63).

It was moved by Mr. Fries and supported by Rev. Cropper to approve the following Early Head Start-Child Care Partnership (EHS-CCP) information as presented:

- A. Program Report
- B. Average Daily Attendance
- C. Purchase Card Statements
- D. PC Personnel Report
- E. *Informational Only:*
- F. May 10, 2023 Policy Council Minutes
- G. ACF-IM-HS-23-02 American Indian and Alaska Native (AIAN) Head Start Eligibility Through Tribal TANF

Ayes: Cropper, Fries, O'Dell. Nays: None. Motion carried 3-0.

(Quorum established with at least 51% of current members.)

It was moved by Mr. Fries and supported by Rev. Cropper to approve the 2022-23 June Budget Revisions for General Fund, Career & Technical Education, Information Services and Special Education. Ayes: Cropper, Fries, O'Dell. Nays: None. Motion carried 3-0.

It was moved by Rev. Cropper and supported by Mr. Fries to approve the 2023-24 Proposed Budgets for General Fund, Career & Technical Education, Information Services, and Special Education. Ayes: Cropper, Fries, O'Dell. Nays: None. Motion carried 3-0.

Mr. Fries expressed his appreciation to Kelli Dechnik and her team for all the time and hard work put into the budget revisions and proposals.

It was moved by Rev. Cropper and supported by Mr. Fries to approve the 2023-24 Conditions of Employment for Non Union Employees. Ayes: Cropper, Fries, O'Dell. Nays: None. Motion carried 3-0.

It was moved by Mr. Fries and supported by Rev. Cropper to approve the purchase of a new bus for special education transportation for \$166,540.00 from Holland Bus Company, as the October 2022 approval by the board with Midwest Transit was not ordered due to a vendor situation, initiating the request to purchase the 22-23 bus in 23-24 school year. Ayes: Cropper, Fries, O'Dell. Nays: None. Motion carried 3-0.

It was moved by Mr. Fries and supported by Rev. Cropper to approve the employment of the following individuals, contingent upon successful return of criminal record check, misconduct form, and receipt of credentials. a. Stacy Jancasz as Teacher Consultant on the IEA Union Salary Schedule MA+25/13, 191 days, effective August 14, 2023.

b. Jaimie Patrick as Early Literacy Coach/Consultant, prorated from 200 days, effective July 10, 2023. Ayes: Cropper, Fries, O'Dell. Nays: None. Motion carried 3-0.

President O'Dell reviewed the following informational and communication items:

- Welcomed our additional new employees, contingent upon successful return of criminal record check, misconduct form, and receipt of credentials:
 - Adriana Alvez, Early Head Start Coordinator – Part-Time
 - Beth Schwartz, SE Office Assistant/Leader of First Impressions
 - Rickie Oman, Assistant Teacher
 - Brittanie Moyer, GSRP Associate Teacher – White Pigeon
 - Zippora Marzett, Assistant Teacher
- Other Personnel Updates

Dr. Belote's Superintendent's Report highlighted that St. Joseph County ISD CTE's Public Safety program received State Recognition at ACTE (Association for Career & Technical Education). She also mentioned that the culinary program is expanding next year. She stated that Jim Berry is working with a subcommittee of superintendents to help

maintain equity among the CTE teacher pay scales. She said that her Chamber Leadership class recently was a great opportunity to share what the ISD does. Dr. Belote included the 98b goal update for review, as required by legislation. After providing legislative updates with the board on Senate and House Bills, she turned the meeting back over to President O'Dell who reminded the members of the next meeting (Organizational/Planning) and to send agenda items to her or Dr. Belote.

It was moved by Mr. Fries and supported by Rev. Cropper to adjourn the meeting. President O'Dell declared the meeting adjourned at 5:23 p.m. The next ISD Board Meeting is scheduled for July 14, 2023 Board Organizational Meeting at 11:00 a.m. followed by the Board Planning Session.

Minutes were recorded by Theresa Sussdorf, Executive Assistant to the Superintendent.

Michele Bush, Board Secretary

Elizabeth O'Dell, Board President