

MINUTES - REGULAR BOARD MEETING St. Joseph County

Intermediate School District Board of Education

PLACE: St. Joseph County ISD Administration Building, Centreville, Michigan.

DATE: August 19, 2024

MEMBERS PRESENT: Benjamin Fries, Elizabeth O'Dell, Michele Bush, Patricia Keller, Terry Cropper

MEMBERS ABSENT: None

OTHERS PRESENT: Kelli Dechnik, Ginelle Boyle, Benjamin Daugherty, Jim Berry, Pam Panozzo-Jones, Amanda Miller, Miranda Bourassa, Hope Buck, Lance Berrier, Ben Cunningham, Sarah Bross, Nancy Pins, Laura Frantz, Emie Choquette, Teri Jones, Penny Brockway, and Theresa Sussdorf.

The Regular Board Meeting was called to order at 4:32 p.m. by Board President Elizabeth O'Dell.

Mrs. O'Dell opened the meeting by leading the "Pledge of Allegiance."

Mrs. O'Dell offered time for Public Participation, none was taken.

Mrs. O'Dell asked if there were any visitors and guests. With none being present, she asked if directors and supervisors would introduce their new hires. Amanda Miller introduced Penny Brockway and Laura Frantz; Lance Berrier introduced Sarah Bross; and Liz Eves introduced Ben Cunningham and Emie Choquette. After introductions were over, Pam Panozzo-Jones recognized and congratulated Nancy Pins on receiving her Pupil Accounting Specialist certification through MSBO.

Pam Panozzo-Jones, Director of Special Education, presented the ISD Plan draft, indicating what changes were made to the plan with an explanation of those changes. She provided answers to individual questions and said that the final draft would be brought to the board for approval at the September board meeting.

It was moved by Mr. Fries and supported by Mrs. Keller to approve the Consent Agenda as presented. Ayes: Copper, Bush, Fries, O'Dell, Keller. Nays: None. Motion carried 5-0. Consent Agenda included Minutes of July 12, 2024 Organizational & Regular Meeting; Financial Report as of July 31, 2024; and Approval of Monthly Invoices: General Fund (\$749,759.27), CTE (\$436,639.37), Information Services (\$306,384.03, Special Education (\$1,013,054.28); Approve the hire and contract with the following staff: Benjamin Cunningham, Teacher Consultant with Students with ASD; Emily Ellis, EC Specialist; Lindsay Bobell, Early Literacy Coach; Gabrielle Hecksel, SLP; Kayle Mills, GSRP Lead Teacher; Laura Frantz, K-5 Literacy & English Learner Consultant; Megan Williams, Speech Pathologist; Penny Brockway, PT Implementation Facilitator.

It was moved by Rev. Cropper and supported by Mrs. Keller to approve the following Early Head Start-Child Care Partnership (EHS-CCP) information as presented:

- a. Program Report
- b. Average Daily Attendance
- c. Purchase Card Statements
- d. Personnel Report
- Informational Only:
- e. Policy Council Minutes July 10, 2024

Ayes: Fries, Keller, Cropper, Bush, O'Dell. Nays: None. Motion carried 5-0.

(Quorum established with at least 51% of current members.)

It was moved by Mrs. Keller and supported by Rev. Cropper to approve the 2024-25 Parent-Student Handbook for Pathfinder Educational Center and Off-Site Programs. Ayes: O'Dell, Fries, Bush, Cropper, Keller. Nays: None. Motion carried 5-0.

It was moved by Mr. Fries and supported by Mrs. Bush to approve two additional full-time Virtual Learning Primary Support Persons. Ayes: Cropper, Fries, Bush, Keller, O'Dell. Nays: None. Motion carried 5-0.

It was moved by Rev. Cropper and supported by Mr. Fries to approve moving the Occupational Therapist position from part-time to full time based on Early On 54d Grant funding. Ayes: Bush, Cropper, Keller, Fries, O'Dell. Nays: None. Motion carried 5-0.

It was moved by Rev. Cropper and supported by Mr. Fries to approve one additional position of GSRP Substitute. Ayes: Keller, Fries, O'Dell, Bush, Cropper. Nays: None. Motion carried 5-0.

It was moved by Mrs. Keller and supported by Mr. Fries to approve a RFP for Constantine Welding Cutting and Grinding Improvement Project. Ayes: Bush, Fries, O'Dell, Cropper, Keller. Nays: None. Motion carried 5-0.

It was moved by Mrs. Bush and supported by Mrs. Keller to appoint Elizabeth O'DELL, Board President, as the St. Joseph County ISD Voting Delegate for the MASB Delegate Assembly on October 24, 2024 at 7:00 p.m. at the Lansing Center in Lansing. Ayes: Fries, Keller, Cropper, Bush, O'Dell. Nays: None. Motion carried 5-0.

President O'Dell reviewed the following informational and communication items:

- Welcomed our additional new employees, contingent upon successful return of criminal record check, misconduct form, and receipt of credentials:
 - Yazmin Guerrero, EHS Associate Teacher
 - Kelsee Berry, Assistant Teacher
 - Alayna Harmon, GSRP Aide PT
 - Samantha Keegan, GSRP Associate Teacher WP
 - Victoria Frederick, Assistant Teacher
- Congratulations to Nancy Pins on earning her Pupil Accounting Specialist certification from MSBO
- Other Personnel Updates

It was moved by Mr. Fries and supported by Mrs. Keller to adjourn the meeting. President O'Dell declared the meeting adjourned at 5:08 p.m. The next ISD Board Meeting is scheduled for September 16, 2024 @ 4:30 p.m.

Minutes were recorded by Theresa Sussdorf, Executive Assistant to the Superintendent.

Board Approved 9/16/24