

MINUTES - REGULAR BOARD MEETING

St. Joseph County Intermediate School District Board of Education

PLACE: St. Joseph County ISD Administration Building, Centreville, Michigan.

DATE: August 21, 2023

MEMBERS PRESENT: Benjamin Fries, Michele Bush, Patricia Keller, , Elizabeth O'Dell

MEMBERS ABSENT: Terry Cropper

OTHERS PRESENT: Dr. Teresa Belote - Superintendent, Amy Braurer, Benjamin Daugherty, Kelli Dechnik, Miranda Bourassa, Amanda Miller, Jim Berry, Julie Rittenhouse, Pam Panozzo-Jones, Sandra Spicher, Brad Prater, Jennifer Leosh-Stahl, Thelma Carter, Devin Daque, Brittanie Moyer, and Theresa Sussdorf.

The Regular Board Meeting was called to order at 4:30 p.m. by President O'Dell.

President. O'Dell opened the meeting by leading the "Pledge of Allegiance."

President. O'Dell offered time for Public Participation, none was taken.

President O'Dell welcomed newly hired employees in attendance with Director of Special Education, Pam Panozzo-Jones introducing Devin Daque, assistant teacher and Amy Braurer, Director of Early Childhood Services, introducing Brittanie Moyer, GSRP Associate Teacher.

At the June 5, 2023 ISD Board Election, Mr. Fries was elected to a 6-year term. As part of the process, Mr. Fries took his Oath of Office with a term expiring June 30, 2029.

President O'Dell asked for a motion to approve the amended agenda. Mr. Fries made a motion and supported by Mrs. Keller to approve the amended agenda adding the St. Joseph County ISD IP Video Surveillance and Cabling RFP Bid to the agenda. Ayes: Bush, O'Dell, Fries, Keller. Nays: None. Motion carried 4-0.

It was moved by Mrs. Keller and supported by Mr. Fries to approve the Consent Agenda as presented. Ayes: Bush, Keller, Fries, O'Dell. Nays: None. Motion carried 4-0. Consent Agenda included Minutes of July 14, 2023 Planning, Organizational & Regular Meeting; Financial Report as of July 31, 2023; and Approval of Monthly Invoices: General Fund (\$769,637.83), CTE (\$776,009.85), Information Services (\$279,409.12), Special Education (\$1,198,063.84).

It was moved by Mrs. Bush and supported by Mr. Fries to approve the following Early Head Start-Child Care Partnership (EHS-CCP) information as presented:

- a. Program Report
- b. Average Daily Attendance
- c. Purchase Card Statements
- d. Personnel Report
- e. Hours Change for ISD Classrooms
- f. Change of Grant Start Date

Informational Only:

- g. Community Needs Assessment and Program Goals, August 25, 2023, 8:30-2:00
- h. ACF-IM-HS-22-06 Fiscal Year 2024 Monitoring Process for Head Start and Early Head Start Recipients
- i. ACF-IM-HS-23-03 Treatment of Rebates, Refunds, Discounts, and Similar Cost Savings

Ayes: Bush, Fries, Keller, O'Dell. Nays: None. Motion carried 4-0.
(*Quorum established with at least 51% of current members.*)

It was moved by Mrs. Keller and supported by Mr. Fries to approve awarding the St. Joseph County ISD IP Video Surveillance and Cabling RFP Bid of \$62,343.98 to Moss Telecom as the winning bid. Ayes: Bush, Keller, Fries, O'Dell. Nays: None. Motion carried 4-0.

It was moved by Mrs. Bush and supported by Mr. Fries to approve the 2023-24 Parent-Student Handbook for Pathfinder Educational Center and Off-Site Programs as presented. Ayes: Bush, Keller, Fries, O'Dell. Nays: None. Motion carried 4-0.

It was moved by Mr. Fries and supported by Mrs. Bush to approve the employment of the following individual, contingent upon successful return of criminal record check, misconduct form, and receipt of credentials.

- a. Erica Pincomb, Occupational Therapist on the IEA Union Salary Schedule M/A15, prorated 191 days, effective August 14, 2023.

Ayes: Bush, Keller, Fries, O'Dell. Nays: None. Motion carried 4-0.

It was moved by Mrs. Bush and supported by Mr. Fries to approve the First Reading of Board Policies & Revisions as recommended by Thrun Law Firm and the Board Policy Committee:

- a. Table of Contents
- b. 2303 - Violation of Board Code of Ethics
- c. 2401 - Board Member Elections
- d. 2404A - Constituent District Board Member Vacancies and Appointments
- e. 2501 - Meetings
- f. 2501A - Electronic Board of Education Meetings
- g. 3118 - Title IX Sexual Harassment
- h. 3301A - Purchasing and Procurement for Federal Funds
- i. 3303 - Gifts and Donations
- j. 3308 - Distribution of Printed Material and Advertising in School
- k. 3405 - Bloodborne Pathogens
- l. 3407 - Asbestos Management
- m. 3408 - Firearms and Weapons
- n. 4101 - Non-Discrimination
- o. 4102 - Anti-Harassment Including Sexual Harassment
- p. 4103 - Whistleblowers Protection
- q. 4104 - Employment Complaint Procedure
- r. 4105 - Workplace Accommodations for Employees and Applicants with Disabilities
- s. 4216 - Personal Communication Devices
- t. 4220 - Use or Disposal of District Property
- u. 4227 - False Medicaid Claims
- v. 4228 - No Expectation of Privacy
- w. 4404 - Performance Based Compensation for Teachers
- x. 4504 - Performance Based Compensation
- y. 5206 - Student Discipline
- z. 5407 - Instructional Program and Curriculum Development
- aa. 5419 - Reading Instruction Intervention and Retention
- bb. 5510 - Student-Initiated Non-Curricular Clubs
- cc. 5707 - Student Wellness Policy

Ayes: Bush, Keller, Fries, O'Dell. Nays: None. Motion carried 4-0.

It was moved by Mr. Fries and supported by Mrs. Keller to approve the Board Goals as presented by Dr. Belote. Ayes: Bush, Keller, Fries, O'Dell. Nays: None. Motion carried 4-0.

President O'Dell reviewed the following informational and communication items:

- Congratulations to Carol Conklin, ERSEA Specialist, on her upcoming retirement, effective September 15, 2023.
- Welcomed our additional new employees, contingent upon successful return of criminal record check, misconduct form, and receipt of credentials:
 - Hanna Clark, Assistant Teacher
 - Tonya Smith, Assistant Teacher
 - Carol Carpenter, Assistant Teacher
 - Angela Beegle, Assistant Teacher
 - Brittanie Moyer, GSRP Associate Teacher, White Pigeon
 - Devin Dague, Assistant Teacher
 - Ramona Metzger, Bus Driver
 - Anna Wiard, GSRP Aide, part-time
 - Andrea Shoemaker, Early Childhood Executive Assistant
 - Rickie Oman, Assistant Teacher
 - Vanessa Garcia, Assistant Teacher
- Other Personnel Updates

Dr. Belote's Superintendent's Report included Legislative updates, Full-Year Basic Permit requirements, opening day with Dr. Jim Harris, and an update on filters for the Young Adult Transition Center due to the drinking water advisory in Three Rivers.

It was moved by Mr. Fries and supported by Mrs. Keller to adjourn the meeting. President O'Dell declared the meeting adjourned at 4:55 p.m.

The next ISD Board Meeting is scheduled for September 18, 2023 at 4:30 p.m.

Minutes were recorded by Theresa Sussdorf, Executive Assistant to the Superintendent.
(Board approved 9-18-23)

Michele Bush, Board Secretary

Elizabeth O'Dell, Board President