

## MINUTES - REGULAR BOARD MEETING - DRAFT

St. Joseph County Intermediate School District Board of Education

PLACE: St. Joseph County ISD Administration Building, Centreville, Michigan.

DATE: September 16, 2024

MEMBERS PRESENT: Benjamin Fries, Elizabeth O'Dell, Michele Bush, Patricia Keller

MEMBERS ABSENT: Terry Cropper

OTHERS PRESENT: Hope Buck, Ginelle Boyle, Benjamin Daugherty, Amanda Miller, Kim Pavek, Jim Berry, Pam Panozzo-Jones, Kailey Carper, Brock, Carper, Keizer Carper, Keeley Cain, Kayle Mills, Emily Gardner, Paul Hiller, and Theresa Sussdorf.

The Regular Board Meeting was called to order at 4:30 p.m. by Board President Elizabeth O'Dell.

Mrs. O'Dell opened the meeting by leading the "Pledge of Allegiance."

Mrs. O'Dell offered time for Public Participation, none was taken.

Mrs. O'Dell asked if there were any visitors and guests. Notice that there were guests present and informed that they were part of the presentation, Mrs. O'Dell welcomed them all to the meeting.

Ginelle Boyle, Director of Early Childhood Services, gave a short presentation on Early Head Start, GSRP, Great Start Collaborative and Family Coalition and Early on. The presentation finished up with invited guests who shared individual stories of how Early Childhood Services personally impacted their lives.

It was moved by Mrs. Keller and supported by Mr. Fries to approve the Consent Agenda as presented. Ayes: Bush, Fries, O'Dell, Keller. Nays: None. Motion carried 4-0. Consent Agenda included Minutes of August 19, 2024 Regular Meeting; Financial Report as of August 31, 2024; and Approval of Monthly Invoices: General Fund (\$699,656.11), CTE (\$298,821.58), Information Services (\$247,380.18), Special Education (\$1,165,634.57); Approve the hire and contract with the following staff, contingent upon successful return of criminal records check, misconduct form, and recipient of credentials: Nicole Gittinger, Regional McKinney Vento Grant Coordinator & Student Success Navigator; and Corey Aukerman, School Social Worker Intern.

It was moved by Mrs. Keller and supported by Mr. Fries to approve the following Early Head Start-Child Care Partnership (EHS-CCP) information as presented:

- a. Program Report
- b. Average Daily Attendance
- c. Purchase Card Statements
- d. PC Personnel Report
- Informational Only:
- e. August 28, 2024 Policy Council Minutes

Ayes: Fries, Keller, Bush, O'Dell. Nays: None. Motion carried 4-0.  
(*Quorum established with at least 51% of current members.*)

It was moved by Mrs. Bush and supported by Mr. Fries to recommend approval of one additional Virtual Learning Primary Support Person. Ayes: Bush, Fries, O'Dell, Keller. Nays: None. Motion carried 4-0.

It was moved by Mrs. Keller and supported by Mrs. Bush to recommend approval of the updated St. Joseph County ISD Emergency Operations Plan (EOP). Ayes: Keller, Fries, Bush, O'Dell. Nays: None. Motion carried 4-0.

It was moved by Mrs. Keller and supported by Mr. Fries of the updated St. Joseph County Intermediate District (ISD) Plan for the Delivery of Special Education Programs and Services. Ayes: O'Dell, Fries, Keller, Bush. Nays: None. Motion carried 4-0.

It was moved by Mrs. Keller and supported by Mr. Fries to approve the First Reading of Board Policy additions and changes as recommended by Thrun Law Firm and the Board Policy Committee:

- ◆ 2201 - Board Powers
- ◆ 2306 - Board Member Compensation
- ◆ 2501 - Meetings
- ◆ 2504 - Public Participation at Board Meetings
- ◆ 3102 - Smoking Tobacco Products, Drugs and Alcohol
- ◆ 3104 - School Cameras and Monitoring
- ◆ 3105 - Visitors and Volunteers
- ◆ 3106 - Booster clubs, PTOs, and Other Support Groups
- ◆ 3107 - Use of Detection Dogs
- ◆ 3108 - Service Animals
- ◆ 3115 - Nondiscrimination and Retaliation
- ◆ 3115A - Definitions for 3115 Series
- ◆ 3115B - Designation of Coordinators
- ◆ 3115C - Supportive Measures
- ◆ 3115D - Informal Resolution
- ◆ 3115E - Grievance Procedures and Remedies
- ◆ 3115F - Complaint Dismissal and Appeals
- ◆ 3115G - Additional Requirements to Prevent and Address Pregnancy Discrimination
- ◆ 3115H - Training Requirements, Recordkeeping, and Policy Notice
- ◆ 3116 - District Technology and Acceptable Use
- ◆ 3118 - Title IX Sexual Harassment
- ◆ 3120 - Intentionally Left Blank
- ◆ 3201A - Intentionally Left Blank
- ◆ 3207 School Activities Fund
- ◆ 3211 - Post-Issuance Tax Compliance
- ◆ 3301- Purchasing and Procurement
- ◆ 3303 - Gifts and Donations
- ◆ 3306 - Construction Bidding
- ◆ 3307 - Construction Administration
- ◆ 3402 - Drills, Plans and Reports
- ◆ 3403 - Reporting Accidents
- ◆ 3406 - Integrated Pest Management
- ◆ 3408 - Firearms and Weapons
- ◆ 3410 - Intentionally Left Blank
- ◆ 4101- Non-Discrimination
- ◆ 4102 Anti-Harassment
- ◆ 4104 - Employment Complaint Procedure
- ◆ 4105 - Disability Workplace Accommodations for Employees and Applicants
- ◆ 4105A - Pregnancy Workplace Accommodations for Employees and Applicants
- ◆ 4105B - Religious Accommodations for Employees and Applicants
- ◆ 4106 - Family and Medical Leave Act
- ◆ 4107 - Military Leave
- ◆ 4109 - Break Time for Nursing Mothers
- ◆ 4201 - Employee Ethics and Standards
- ◆ 4202 - Children's Protective Services CPS and Adult Protective Services (APS) Reporting and Student Safety Welfare
- ◆ 4204 - Confidentiality of Student Information
- ◆ 4206 - Employment Contracts
- ◆ 4207 - Third Party Contracting
- ◆ 4209 - Abortion Referrals and Assistance
- ◆ 4213 - Anti-Nepotism
- ◆ 4214 - Outside Activities and Employment
- ◆ 4215 - District Technology and Acceptable Use Policy
- ◆ 4216 - Personal Communication Devices
- ◆ 4217- Social Media
- ◆ 4221 - Employee Speech
- ◆ 4228 - No Expectation of Privacy
- ◆ 4229 - Acceptable Use of Generative Artificial Intelligence
- ◆ 4301 - Definition
- ◆ 4401 - Definition
- ◆ 4402 - Placement
- ◆ 4403 - Performance Evaluation
- ◆ 4405 - Reduction in Force and Recall
- ◆ 4408 - Termination

- ◆ 4409 - Non-Renewal
- ◆ 4503 - Performance Evaluation
- ◆ 4507 - Termination
- ◆ 4603 - Performance Evaluation
- ◆ 5102 - Lockers
- ◆ 5103 - Search and Seizure
- ◆ 5104 - Age and Majority
- ◆ 5105 - Collaboration with Outside Entities
- ◆ 5201 - Investigations, Arrests and Other Law Enforcement Contact
- ◆ 5202 - Unlawful Discrimination, Harassment and Retaliation Against Students
- ◆ 5203 - Hazing
- ◆ 5204 - Student Appearance and Dress Code
- ◆ 5206 - Student
- ◆ 5206A - Student Discipline - Due Process
- ◆ 5206B - Student Discipline - Students with Disabilities
- ◆ 5206C - Student Discipline - Reinstatement Following Expulsion
- ◆ 5205D - Student Discipline - Enrollment following Misconduct at Another Public or Nonpublic School
- ◆ 5206E - Student Discipline - Suspension..., Subject, or Activity by Teacher
- ◆ 5208 - Student Acceptable Use and Internet Safety Policy
- ◆ 5209 - Student Use of Cell Phone and Electronic Communication Devices
- ◆ 5210 - GPS Tracking Device with Audio Surveillance Capabilities
- ◆ 5212 - Registered Sex Offenders
- ◆ 5213 - Personal Protection Orders Against Students
- ◆ 5301 - Compulsory Attendance Absenteeism and Truancy
- ◆ 5303 - Student Enrollment and Withdrawal
- ◆ 5304 - Nonpublic School Students Part-Time Attendance
- ◆ 5306 - Foreign Students
- ◆ 5307 - Homeless Students
- ◆ 5308 - Protection of Pupil Rights
- ◆ 5309 - Student Records and Directory Information
- ◆ 5401 - Parent Involvement in Education
- ◆ 5402 - Communication with Parents
- ◆ 5403 - Rights of Non-Custodial Parents
- ◆ 5404 - Free Textbooks, Materials, and Charging of Fees and Fines
- ◆ 5405 - Intentionally Left Blank
- ◆ 5406 - Title I Funds
- ◆ 5407 - Instructional Program and Curriculum Development
- ◆ 5408 - Intentionally Left Blank
- ◆ 5409 - Academic Credits
- ◆ 5410 - Intentionally Left Blank
- ◆ 5411 - Student Promotion, Retention and Placement
- ◆ 5412 - Intentionally Left Blank
- ◆ 5413 - Intentionally Left Blank
- ◆ 5414 - Intentionally Left Blank
- ◆ 5415 - Summer School
- ◆ 5416 - Homebound and Hospitalized
- ◆ 5417 - Intentionally Left Blank
- ◆ 5418 - Grades
- ◆ 5419 - Reading Instruction, Intervention and Retention
- ◆ 5420 - Sex Education
- ◆ 5421 - Intentionally Left Blank
- ◆ 5503 - Bulletin Boards and Other Student Postings
- ◆ 5506 - Field Trips
- ◆ 5507 - Extracurricular Activities
- ◆ 5510 - Student-Initiated Non-Curricular Clubs
- ◆ 5601 - Special Education
- ◆ 5602 - Independent Educational Evaluation
- ◆ 5603 - Section 504
- ◆ 5701 - Abuse and Neglect
- ◆ 5702 - Student Illness and Injury
- ◆ 5703 - Medications
- ◆ 5704 - Student Insurance
- ◆ 5705 - Emergency Anaphylaxis
- ◆ 5707 - School Wellness Policy
- ◆ 5709 - Lice, Nits and Bed Bugs
- ◆ 5711 - Toilet Training
- ◆ 5712 - Concussion Awareness
- ◆ 5713 - Immunizations and Communicable Diseases
- ◆ 5714 - Threat Assessment and Response
- ◆ 5715 - Student Oral Health Assessment
- ◆ 5804 - Work Permits
- ◆ 5805 - Student Audio and Video Recording
- ◆ 5806 - Recording District Meetings
- ◆ 5807 - Pledge of Allegiance

Ayes: Fries, Keller, Bush, O'Dell. Nays: None. Motion carried 4-0.

**Informational & Communication Items**

President O'Dell reviewed the following informational and communication items:

- Welcomed our additional new employees, contingent upon successful return of criminal record check, misconduct form, and receipt of credentials:
  - Paul Hiller, Bus Aide
  - Suzanne Cross, GSRP Aide Part-Time
  - Jasmine Swager, Assistant Teacher
- Congratulations to the following employee upon her upcoming retirement.
  - Patricia Ahrens, Braillist
- Other Personnel Updates

Dr. Belote's Superintendent's Report included information and updates on required policies, Office of Retirement Services (ORS), board goals and the upcoming Women in Leadership event.

President O'Dell declared the meeting adjourned at 5:06 p.m. The next ISD Board Meeting is scheduled for October 21, 2024.

Minutes were recorded by Theresa Sussdorf, Executive Assistant to the Superintendent.

Michele Bush, Board Secretary

Elizabeth O'Dell, Board President