

# *St. Joseph County ISD*

*Building Better Futures for Children and Communities*

## Board of Education -Regular Meeting

Monday, September 18, 2023

4:30 p.m.

St. Joseph County Intermediate School District, 62445 Shimmel Road, Centreville, MI

### **AGENDA**

Call to Order

Pledge of Allegiance

Introduction of Visitors and Guests

Introduction of New Employees

Public Participation ~ *Per Board Policy #2504, this portion of the agenda is limited to 3 minutes per participant.*

### **Presentation**

**Communications Update** – Mikenzie Chambers, Marketing/Communications Specialist and Miranda Bourassa, HR/Communications Manager

### **CONSENT AGENDA**

The administration recommends the Board approve the Consent Agenda as presented:

1. Approval of Minutes of August 21, 2023 Regular Meeting
2. Approval of Financial Report as of July 31, 2023
3. Approval of Monthly Expenditures:
  - a. General Fund in the amount of \$654,458.37
  - b. Career-Technical Education in the amount of \$73,844.75
  - c. Information Services in the amount of \$120,804.38
  - d. Special Education in the amount of \$1,131,354.53
4. Approve the hire and contract with the following staff:
  - a. Christina Swearinger, GSRP Lead Teacher - Constantine
  - b. Elisha Morales, School Nurse RN
  - c. Nayeli Zamora, SLP

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## **NEW BUSINESS**

### **Action Items**

1. Recommend approval of the following Early Head Start-Child Care Partnership (EHS-CCP) information:

- a. Program Report
- b. Average Daily Attendance
- c. Purchase Card Statements
- d. Personnel Report
- e. Changes in Scope and Budget Amendment

#### Informational Only:

- f. Policy Council Minutes 8-9-2023
2. Recommend approval of Second Reading and Adoption of the following of Board Policies & Revisions as recommended by Thrun Law Firm and the Board Policy Committee
    - a. Table of Contents
    - b. 2303 - Violation of Board Code of Ethics
    - c. 2401 - Board Member Elections
    - d. 2404A - Constituent District Board Member Vacancies and Appointments
    - e. 2501 - Meetings
    - f. 2501A - Electronic Board of Education Meetings
    - g. 3118 - Title IX Sexual Harassment
    - h. 3301A - Purchasing and Procurement for Federal Funds
    - i. 3303 - Gifts and Donations
    - j. 3308 - Distribution of Printed Material and Advertising in School
    - k. 3405 - Bloodborne Pathogens
    - l. 3407 - Asbestos Management
    - m. 3408 - Firearms and Weapons
    - n. 4101 - Non-Discrimination
    - o. 4102 - Anti-Harassment Including Sexual Harassment
    - p. 4103 - Whistleblowers Protection

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- q. 4104 - Employment Complaint Procedure
  - r. 4105 - Workplace Accommodations for Employees and Applicants with Disabilities
  - s. 4216 - Personal Communication Devices
  - t. 4220 - Use or Disposal of District Property
  - u. 4227 - False Medicaid Claims
  - v. 4228 - No Expectation of Privacy
  - w. 4404 - Performance Based Compensation for Teachers
  - x. 4504 - Performance Based Compensation
  - y. 5206 - Student Discipline
  - z. 5407 - Instructional Program and Curriculum Development
  - aa. 5419 - Reading Instruction Intervention and Retention
  - bb. 5510 - Student-Initiated Non-Curricular Clubs
  - cc. 5707 - School Wellness Policy
3. Consider the appointment of one Board Member as St. Joseph County ISD Voting Delegate and one as the Voting Delegate Alternate for the MASB Delegate Assembling on November 9, 2023 at 7:00 p.m. at the Lansing Center in Lansing.
  4. Recommend approval to accept O-A-K and BMA Architects proposal for pre-construction, pre-design and site concept options for a potential bus garage, design only proposal.
  5. Recommend awarding the St. Joseph County ISD CTE Telehandler Bid of \$53,000 to Affordable Equipment & Tool Rental, Sturgis, as the winning bid. (Attachment #1)
  6. Recommend approval to move a part time position to hiring a full time Parent Liaison utilizing the increased funding through 32p Early Childhood Block Grant. The part time current position is vacant and the position would be to increase parent participation in the early childhood planning and decision-making for the purpose of building a strong early childhood system. (Attachment #2)

## **Informational & Communication Items**

2. Welcome to our additional new employees, contingent upon successful return of criminal records check, misconduct form, and recipient of credentials:
  - a. Katalina Vazquez, GSRP Associate Teacher
  - b. Mary Mathews, Assistant Teacher

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3. Other Personnel Updates (Attachment #3)
4. Congratulations Brian Calkins on earning his Chief Technology Officer certification under the MSBO voluntary certification program. (Attachment #4)
5. Superintendent's Report

## Other

## Adjournment

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Upon request to the Superintendent, the District shall make reasonable accommodations for a disabled person to be able to participate in this activity.